

5 Easy Steps To Order From A Book Club:

1 Fill in your TeenRC ORDER FORM

Separate the teacher section and hand out copies of the student news. Set a date for students to return order forms and cheques.

- Collect and tally student orders in the **Tally** column on the far left of the order form. Transfer the rough tally totals to the **# of Items** column.
- Calculate the **Total Price** of items.
- Enter the **Total # of Items** and **Total \$ Amount 1** at the bottom of the column.

2 Fill in your TeenRC TEACHER STORE

- Enter quantity desired in the **# of Items** column.
- Enter the **Total Price** of items.
- Calculate the **Teacher Store Order Value**.
- Calculate applicable taxes.
- Enter **Total \$ Amount 2** at the bottom of the column.

3 Calculate your TOTAL ORDER VALUE

- Add **Total \$ Amount 1** and **Total \$ Amount 2**. This will be your **Total Order Value**.
- Deduct the amount of **PAPER Bonus Coupons, Book Club Credits, Book Certificates**, and any **Other Coupons** you wish to apply against the order.
- Deduct the **Bonus Coupons** you wish to redeem from your **New Book Club Bonus Bank** against the order.
- The final total will be your **Amount Enclosed**.

4 Review your MONTHLY REWARDS

- Bonus Coupons for this order will be based on your **Amount Enclosed**. Please refer to the **Bonus Coupons** chart for the dollar amount you have earned.
- Bonus Coupons will be automatically added to your **New Book Club Bonus Bank**. Your balance will print on the packing slip with every order. It is also accessible in ClubsOnline or by calling Customer Service.

1 TeenRC January 2012 ORDER FORM

Offer Expires February 18, 2012 • All Prices Include GST

Provincial tax-included prices are shown on applicable items. Please use appropriate column for your province/territory.

Tally Col.	Item No.	Title	# of Items	PE, NB, NL, NT, SK, YK	BC	ON, NB, NL	QC	NS	Total Price
	1	Guinness Gamer's 2012		\$14.99	\$14.99	\$14.99	\$14.99	\$14.99	\$14.99
	2	War Horse		7.99	7.99	7.99	7.99	7.99	7.99
	3	Inheritance HC		22.99	22.99	22.99	22.99	22.99	22.99
	4	Romeo and Juliet		1.99	1.99	1.99	1.99	1.99	1.99
	5	Close to Famous		4.99	4.99	4.99	4.99	4.99	4.99
	6	Monster High Ghoul		7.99	7.99	7.99	7.99	7.99	7.99
	7	Conspiracy 365: Revenge		5.99	5.99	5.99	5.99	5.99	5.99
	8	Conspiracy 365 Set		49.99	49.99	49.99	49.99	49.99	49.99
	9	Death Cure HC		15.99	15.99	15.99	15.99	15.99	15.99
	10	Maze Runner Pk		16.99	16.99	16.99	16.99	16.99	16.99
	11	Crossed HC		16.99	16.99	16.99	16.99	16.99	16.99
	12	Matched Pk		19.99	19.99	19.99	19.99	19.99	19.99
	13	Shiver Trilogy Box Set HC		34.99	34.99	34.99	34.99	34.99	34.99
	14	If I Stay		8.99	8.99	8.99	8.99	8.99	8.99
	15	Witch & Wizard Fire HC		14.99	14.99	14.99	14.99	14.99	14.99
	16	Maximum Ride Manga #4		11.99	11.99	11.99	11.99	11.99	11.99
	17	Angel: Maximum Ride #7		8.99	8.99	8.99	8.99	8.99	8.99
	18	Empty		4.99	4.99	4.99	4.99	4.99	4.99
	19	Gatekeepers Pk		19.99	19.99	19.99	19.99	19.99	19.99
	20	Shadow Children Col.		19.99	19.99	19.99	19.99	19.99	19.99
	21	Always War HC		14.99	14.99	14.99	14.99	14.99	14.99
	22	Irides HC		14.99	14.99	14.99	14.99	14.99	14.99
	23	Take a Bow		4.99	4.99	4.99	4.99	4.99	4.99
	24	Hunger Games Box Set		24.99	24.99	24.99	24.99	24.99	24.99
	25	Hunger Games Journal		6.99	7.46	7.52	7.65	7.66	7.66
	26	Baking Book		9.99	9.99	9.99	9.99	9.99	9.99
	27	Rules Pk		4.99	4.99	4.99	4.99	4.99	4.99
	28	Klutz It's All About Me		9.99	9.99	9.99	9.99	9.99	9.99
	29	Fashion Design Sketch		9.99	10.66	10.75	10.94	10.94	10.94
	30	Mini Heart Stationery		6.99	7.46	7.52	7.65	7.66	7.66
	31	39 Clues Cahills Bk 2 HC		9.99	9.99	9.99	9.99	9.99	9.99
	32	39 Clues Cahills Pk HC		14.99	14.99	14.99	14.99	14.99	14.99
	33	Giver		6.99	6.99	6.99	6.99	6.99	6.99
	34	Outsiders		9.99	9.99	9.99	9.99	9.99	9.99
	35	Cut		3.99	3.99	3.99	3.99	3.99	3.99
	36	Absolutely True Diary		4.99	4.99	4.99	4.99	4.99	4.99

Customer Acct #:

To Fax your order, fill in the information below and dial 1-800-387-4944.

Name _____ Acc# _____

School _____

School/Address _____

City/Town _____ Prov. _____ Postal Code _____

Number of Pages faxed _____

2 TeenRC January TEACHER STORE

Item No.	# of Items	Unit Price	Total Price	Item No.	# of Items	Unit Price	Total Price
200		\$19.99		208		\$14.99	
201		14.99		209		24.99	
202		12.99		210		14.99	
203		29.99		211		29.99	
204		9.99		212		15.99	
205		29.99		213		22.99**	
206		14.99		214		25.00	
207		16.99					

Teacher Store Order Value \$ _____

GST/HST #R104745229 Add 5% GST/HST \$ _____

Provincial tax portion on non-book Teacher Store items:

*ON, NB, NL residents add 8% HST

NS residents add 10% HST

BC residents add 7% HST

*QC residents add 9% QST in 2011, 10% QST in 2012 \$ _____

TOTAL \$ AMOUNT 2 \$ _____

3 Calculate your TOTAL Order Value and indicate AMOUNT Enclosed

TOTAL \$ AMOUNT 1 \$ _____

